

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
November 19, 2018**

The South Middleton Board of School Directors met on November 19, 2018, in the Board Room. The President, Mr. Berk, called the meeting to order at 7:00 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear

Mr. Terry Draper

Mrs. Stacey Knavel

Mrs. Elizabeth Meikrantz

Mr. Jonathan Still

Mr. Michael Berk

Mr. John Greenbaum

Mrs. Denise MacIvor

Mr. Christopher Morgan

Administrative Staff

Dr. Matthew Strine, Superintendent

Melanie Shaver-Durham, Director of Curriculum & Instruction

Zachary Gump, Director of Buildings/Grounds

Karl Heimbach – Director of Athletics

Student Representatives

Nicholas O'Brien – Absent

Eric Gessaman

Visitors

See attachment to the minutes.

Board Secretary

Matthew Ulmer

Solicitor

Gareth Pahowka - **Absent**

INTRODUCTIONS AND RECOGNITION

The Boys' and Girls' Cross Country Team and Girls' Soccer Team were both recognized for having a successful season and participating in post-season play.

CITIZENS PARTICIPATION - None

ACCEPTANCE OF MINUTES

Mr. Bear made a motion, seconded by Mrs. MacIvor, that the Board approves the minutes of the following meeting:

Planning/Regular Board Meeting – 11/5/18

The motion passed unanimously.

FINANCIAL REPORT

October 2018

Financial Reports

The Board approved payment of General Fund bills represented by checks 57629 to 57712 in the amount of \$737,542.87, and Direct Deposits represented by 50310 to 50319 in the amount of \$2,363.40 as represented in the attached summary.

The Board approved payment of Activity Fund bills represented by checks 15939 to 15945 in the amount of \$30,437.18 as represented in the attached summary.

The Boarded payment of Athletic Fund bills represented by checks 21005 to 21011 in the amount of \$11,826.46 as represented in the attached summary.

The Board approved payment of M&T Construction Fund bills represented by checks 1256 to 1257 in the amount of \$40,670.00 as represented in the attached summary.

The Board approved payment of Visa represented by transaction #Visa7257 to #Visa7410 in the amount of \$31,918.91 as represented in the attached summary.

The Board approved October 2018 Treasurer Report as represented in the attached summary.

The Board approved the 1810 Financial Report as represented in the attached summary.

The motion passed unanimously.

REPORTS OF THE SUPERINTENDENT, DIRECTOR OF CURRICULUM & INSTRUCTION, AND STUDENT REPRESENTATIVES

Eric Gessaman, Student Representative to the Board, reported on the success of the recently held Powder Puff Football game.

Dr. Strine Superintendent, reported on the Students of the Quarter at the Vo-Tech School and the recent Outstanding Teacher's Luncheon held at Shippensburg University.

Melanie Shaver-Durham, Director of Curriculum/Instruction, updated the Board on meeting with department chairs and individual teachers. She also reported that a teacher at East Pennsboro providing training recently to teachers regarding lessons and a department chair from East Pennsboro provided information on reports.

NOTICES AND COMMUNICATIONS - None

BOARD REPORTS

Community Relations Committee – Mrs. Meikrantz

The committee met November 5, 2018, and reviewed the Thought Exchange and Apptegy information provided at previous committee meetings.

Safety & Security Committee – Mr. Still

Minutes are posted. Meeting was held on November 7, 2018.

Curriculum & Instruction Committee – Mrs. Knavel

The committee met on November 12, 2018, and reviewed/received feedback regarding the Curriculum Mapping and Program presentation and discussion options. Position descriptions for a curriculum council and program review council were also discussed.

NEW BUSINESS

Approval of Agenda

Mr. Bear made a motion, seconded by Mrs. Knavel, that the Board approves the agenda of November 19, 2018, with the following amendment: that item e (District-Wide Curriculum Mapping) be divided into two action items, with the Rubicon Atlas 3-year contract being item #e1 and the consulting services of Janet Hale being item #e2. **The motion passed unanimously.**

Personnel – Employment – Administration

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board approves the employment of the following administrative personnel:

Name: Thomas F. Steele, III

Position: Director of Technology and Technology Support (251 day/Act 93 Administrator)

Salary: \$81,726 (pro-rated)

Starting Date: To Be Determined

The motion passed unanimously.

Mr. Bear made a motion, seconded by Mr. Still that the following items be approved in a block motion:

Disposal of Assets

The Board approved the disposal of assets and in accordance with Policy #711.

Second Reading (Final)

The Board approved the Second Reading (Final) of the following policies:

-Policy #210 - Use of Medication

-Policy #808 - Food Services

Custodial Services - RFP

The Board authorized the Administration to proceed with the Custodial Services Request for Proposal (RFP).

Personnel - Administration - Resignation

The Board accepted, with regret, the resignation of Matthew I. Ulmer, Business and Operations Manager, effective February 11, 2019.

Personnel - Employment - Professional - Short-Term Substitute

The Board approved the employment of the following short-term professional substitute:

Name: Suzanne E. Hess

Position: Short-Term Substitute Teacher - First Grade (Replacing Colleen Walp)

Starting Date: From approximately 1/2/19 through 2/25/19

Salary: Bachelor's, Step 1 - \$48,428 (pro-rated)

Personnel - Extra Duty - Co-Curricular

The Board employed the following extra duty, co-curricular position for the 2018-2019 school year:

David Mancuso - Set Design - Boiling Springs High School Drama - \$548

Rick Voight - Set Construction - Boiling Springs High School Drama - \$548

Personnel - Extra Duty - Athletics - Resignation

The Board accepted the resignation of K. Alan Mills, from the extra duty position of Jr. High Cross Country coach, effective immediately.

Personnel - Employment - Classified

The Board approved the employment of the following classified personnel:

Name: Barbara S. Kuhns

Position: Part-Time Secretary - Buildings/Grounds

Starting Date: 11/27/18

Salary: \$15.30/hr., 5.75 hrs./day, 261 days/yr.

Personnel - Retirement - Classified

The Board accepted the resignation for the purpose of retirement of Deborah Christopher, special education paraprofessional at Yellow Breeches Middle School, effective December 31, 2018.

The motion passed unanimously.

District-Wide Curriculum Mapping

After discussion regarding the proposed curriculum mapping initiative, the following items were voted on:

Mr. Bear made a motion, seconded by Mrs. Knavel, that the Board approve the following expenditures to support a district-wide curriculum mapping initiative:

Rubincon Atlas – 3-year contract: \$26,345.50

The motion passed unanimously.

Mr. Bear made a motion, seconded by Mrs. Knavel, that the Board approve the following expenditures to support a district-wide curriculum mapping initiative:

Janet Hale – 10 on-site days: \$27,000

Janet Hale – 20 virtual hours: \$3,000

Janet Hale – 10 hours curriculum unit review: \$500

The motion passed as follows:

**Mr. Steven Bear - Yes
Mr. Terry Draper - No
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Yes
Mr. Jonathan Still - Yes**

**Mr. Michael Berk - Yes
Mr. John Greenbaum - No
Mrs. Denise MacIvor - No
Mr. Christopher Morgan - Yes**

6 – Yes, 3 – No, Absent – 0, Abstention – 0

CITIZENS PARTICIPATION - None

ANNOUNCEMENTS/INFORMATION ITEMS

- Enrollment Report
- Board Meeting Dates
- School Psychologist Internship Applications

DIRECTORS' COMMENTS

ADJOURNMENT

Mr. Bear made a motion that the meeting adjourn. The meeting adjourned at 8:39 PM.

Respectfully Submitted,

Matthew Ulmer
Board Secretary